



Fantastic opportunity to help lead the transformation of social care

Think Local Act Personal (TLAP) Head

Salary between £64,015-£73,311

Between 28-35 hours per week, working from home with the ability to travel to central London when necessary and safe

Permanent, subject to funding

Do you have energy, enthusiasm and passion backed up by a high level of expertise and credibility in social care? The Think Local Act Partnership is seeking a new Head to lead the TLAP Partnership in the next stage of its journey to transform social care through personalised and community centred approaches.

If you have a proven track record of strategic leadership, have excellent networking and relationship development skills and an ability and commitment to working in co-production with people who use care and support services, we'd like to hear from you!

The postholder will work alongside the TLAP Board to implement an ambitious strategic direction for the Partnership, and to maximise TLAP's impact. Co-production with people who access care and support and carers is central to TLAP's values. The Head will work alongside members of TLAPs National Co-production Advisory Group and be responsible for the day-to-day management of the small central staff team

In return we offer the opportunity to contribute to important and valued work with national impact, and to work in a supportive team with diverse and friendly colleagues and good benefits.

About TLAP

Think Local Act Personal is an alliance of over 50 national social care, health and housing partners committed to improving the delivery of personalised, community-based care and support. It brings together people who use services and family carers, central and local government, major provider bodies, the voluntary, community and social enterprise sector and other key groups to work together to ensure people live better lives

TLAP's recent independent evaluation validates TLAP's theory of change and its impact across the system demonstrating its ability to influence behaviour change and change practice. This is more important now than ever as Covid-19 created incomparable challenges for the care and health sector. TLAP has played a key role in identifying the impact of this pandemic on people who access care and support. We are committed to applying the learning from this experience to support the long awaited and much needed reform of adult social care. The Partnership, as a broad coalition of organisations committed to change, has over the years demonstrated its strengths as a key catalyser of change and

remains uniquely positioned to inform the next phase – promoting fundamental change away from institutional and one-size models towards personalisation and community focused support with co-production as a key vehicle to realising that ambition.

TLAP is hosted by the Social Care Institute for Excellence

For details visit www.scie-board.org.uk, email recruitment@scie.org.uk or call 07815 530601 quoting reference TLAP1.

If you're the person to lead on this innovative programme please apply by application form to recruitment@scie.org.uk. If the form is not accessible for you, we would be pleased to accept application via CV and cover letter to recruitment@scie.org.uk.

If you'd like an informal conversation to find out more, contact [Caroline Speirs current Head of TLAP, or Kathryn Smith CEO of SCIE via recruitment@scie.org.uk](#).

Please apply by application form to recruitment@scie.org.uk. Packs are available in alternative formats on request.

Closing date: 9am Friday 9 April
Interviews to take place via MS Teams

We value diversity and are committed to equal opportunities

If this sounds like you, then joining TLAP will mean being at the leading edge of delivering a more innovative and exciting future.



social care
institute for excellence



ROLE DESCRIPTION

Post:	Think Local Act Personal (TLAP) – Head
Reports to:	CEO SCIE Chair and Vice Chairs of the TLAP Programme Board
Accountable to:	CEO SCIE
Line Manages:	Senior Policy Adviser, Senior Communications Adviser, Business Manager, Co-production Adviser
Salary Band:	£64,015-£73,311
Base:	Home based with the ability to travel into central London as necessary when safe
Hours:	Between 28-35 hours
Contract type:	Permanent subject to funding

Job Purpose

- To promote the mission, aims and values of the TLAP Partnership
- To be a member of SCIE's leadership team contributing proactively to the business of the Senior Leadership Team and the overall success of SCIE.
- To enhance TLAP's national profile and impact as an organisation supporting innovation co-production and transformation that makes a genuine difference to the lives of people accessing care and support
- To promote a unique way of working that convenes people with lived experience, providers and commissioners to influence policy development as well as support implementation of national policy and legislation
- To work with the TLAP Partnership and Programme Board to determine the strategic direction for TLAP, ensuring that the delivery model is fit for purpose and that adequate funding is secured.
- To work with the Programme Board and Partnership in setting the strategic direction for TLAP in order to maximise its influence on practice and policy relating to social care reform.
- To model internally and externally co-production as central and integral to TLAP's operation, providing a best practice model for others to follow.

To oversee the delivery of the TLAP work programme including the adequacy and effective use of resources.

To effectively lead the TLAP support team providing management support, in line with SCIE's policies and procedures.

Main Duties

1. Develop and oversee TLAP plans and strategy with the Programme Board, Partnership and National Co-production Advisory Group (NCAG), and report back on progress

2. Build and maintain highly effective working relationships with partners and the wider sector.

3. Create optimum conditions for NCAG members and partners to shape and influence policy development.

Maintain oversight of all work streams in the work programme and ensure that they progress on schedule, leading elements of the work programme as appropriate.

Evaluate the impact of the work programme and demonstrate this to funders, the TLAP Partnership and the wider sector.

Lead the TLAP support team and provide direct supervision to some of the core staff.

Ensure the Programme Board Chair is regularly updated on and included in work programme developments.

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Ensure colleagues from the NCAG and the wider partnership are enabled to contribute to the development of the work programme.

Along with members of the Programme Board, represent TLAP at events and in the media.

Negotiate and agree grant and commissions from DH and others where relevant.

Seek to attract additional resources from appropriate sources to support promotion and delivery of the TLAP work programme.

Along with the Business Manager maintain oversight of programme finances working with SCIE's finance team, ensuring expenditure is in line with the budget agreed by the Board.

Maintain strategic oversight of and links to related initiatives and policy.

Liaise with current and prospective TLAP partners in pursuit of shared goals and to maximise partner contributions and TLAP's impact.

Support the Programme Board to review and evaluate different delivery options that will sustain TLAP into the future.

General Duties

1. To comply with SCIE's policies and procedures, including equal opportunities and diversity, and to have a personal commitment towards their implementation.

2. To work flexibly and respond positively to changing business needs.

3. To contribute to the development of service improvements through participation and involvement in team meetings, workshops, conferences and other groups

4. A clear commitment to working with people who use services and carers in a sensitive and non-judgmental way to facilitate positive working relationships

Notes

This job description describes the principal purpose and main elements of the job. It is a guide to the nature of the main duties as they currently exist but is not intended as a wholly comprehensive or permanent schedule of tasks.

Person Specification

ESSENTIAL CRITERIA
Experience and Skills
A proven track record of strategic leadership and evidence of setting and articulating a compelling vision
Demonstrable advocacy skills with the ability to inform, engage and influence a wide range of audiences including the media
Excellent networking and relationship development skills with a range of stakeholders to establish positive relationships that generate confidence and trust
Demonstrable ability and commitment to working in co-production with people who use care and support services, their supporters and carers.
Demonstrable ability to lead and manage teams in achieving clear and challenging objectives
Experience of working with central and local government, health and housing and operating in a political and diverse environment.
Experience of working effectively in an accountable governance structure
Experience of working independently at a senior level.
Experience of budget management
Experience of managing organisational change, including reshaping and diversifying income streams.
Ability to manage and prioritise a complex and varied workload
Skilled in all aspects of programme management
Education / Knowledge
Educated to degree level, or equivalent level of experience and knowledge
Recognised as having high level expertise and credibility in social care and health.
Significant knowledge and experience of person-centred coordinated care, policy and practice
Attitudes / Personal Characteristics
An understanding of and commitment to the values of Think Local Act Personal
A clear understanding of, and commitment to, equal opportunities and diversity
An understanding of and commitment to the values of accountability, probity, integrity and openness
Good team player with a collaborative approach to work